



FIRST THINGS FIRST

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Arizona Early Childhood Development & Health Board Cochise Regional Partnership Council

Meeting Minutes January 17, 2013

Call to Order/Pledge of Allegiance/Introductions

The Regular Meeting of the First Things First Cochise Regional Partnership Council was held on Thursday, January 17, 2013, at 2:10 p.m. at the Sierra Vista Police Department Conference Room, 911 North Coronado Drive, Sierra Vista, AZ 85635.

Council Members Present:

Pastor Shawn Buckhanan (arrived 2:20), Marge Dailey, Dr. Stephen Poling, Melanie Rottweiler, Pastor Tommy Simpson, Jane Strain, and Nancy-Jean Welker (via phone)

Council Members Absent: Mary Gomez, Chuck Hoyack, and Michael Vetter

Others Present:

Melissa Avant, Sarah Furnas, Cindi Alva, Joyce Flieger, Wendy West, Evelyn Whitmer, Gail Taylin, Mary Olive Hummel, Fernando Betancourt, Glen Sanner, Sandra Kenny, David Dechant, Lorena Nevarez, Ruth Britton, Emma Jimenez, Claudia Salallandia, Mary Alexander, Joanne March, Janet Reiner, Kathleen Vedock, Marion Kidder, Penny Crane, Alesia Ash, Ken James, Michelle Quivov, Vicky Greenough, Charlotte Taylor, and Jamie Thompson,

Chair Rottweiler welcomed everyone, and called the meeting to order at approximately 2:10 p.m. Chair Rottweiler led the Regional Council Members and those present in the Pledge of Allegiance.

Declarations of Conflicts of Interest

Chair Rottweiler explained to the Regional Council Members that they could declare their Conflicts of Interests at this time or wait until the specified agenda item. No conflicts were declared at this time.

Call to the Public

Chair Rottweiler made a Call to the Public. There were seven participants from the public that answered the Call to Public.

Ken James, City of Sierra Vista Leisure Services, expressed his gratitude for First Things First's participation in the 2012 Children's Holiday Party. Mr. James gave a brief description of the event and presented the Cochise Regional Council with a plaque for their participation along with an official invitation to participate in the Eggstravaganza event to be held in April.

Mary Alexander, Sierra Evangelical Lutheran Church, Shepherd's Fold Childcare, gave a brief statement for her support of early childhood education and her concerns regarding funding for her childcare organization.



FIRST THINGS FIRST

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Sandra Kenny, SELC Shepherd's Fold Board Chairman, gave thanks to those present who came to show support for the approval of agenda #5, gave a brief description of Shepherd's Fold Childcare and made a plea to the Cochise Regional Council to support agenda item #5.

Member Pastor Buckhanan arrived at 2:20p.m.

Janet Reiner, Shepherd's Fold Childcare Center, stated that she is on the Shepherd's Fold Advisory Board and has been on it for thirteen years, gave a brief description of how Shepherd's Fold Childcare believes in "Hands On" learning, and urges the Regional Council to support agenda item #5.

Ruth Ann Britton, Sierra Evangelical Lutheran Church, supporter of Shepherd's Fold Childcare, explained that she was previously a member of the Shepherd's Fold Advisory Board, and gave a description of the facility as a "Hands on Hearts on Organization".

Joyce Flieger, First Smiles University of Arizona Cooperative Extension, gave a brief power point presentation on the importance of Oral Health, how to prevent dental cavities, and reported on the number of oral health screenings the Oral Health program has completed this year.

Evelyn Whitmer, University of Arizona Cooperative Extension, presented the Regional Council Members with a computer disk entitled Joined the U of A to Fight Tooth Decay, regarding the importance of Oral Health Care and information about the First Smiles program. Ms. Whitmer also provided a handout regarding the U of A's quarterly activities under the Oral Health program. She invited the council to look over the disk and handout at their leisure. Ms. Whitmer gave a brief explanation of the Oral Health program handout, a description of U of A's goals for the future in the Oral Health program, and the process by which they plan to follow to help with the Prevention of Tooth Decay.

Approval of Minutes

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the November 15, 2012 Regular Meeting minutes.

A motion was made by Member Simpson to approve the November 15, 2012 Regular Meeting minutes; seconded by Member Buckhanan and the motion carried by a unanimous vote by those members present (7-0-0).

Discussion and Possible Approval of Quality First Slots

Member Strain declared a conflict of interest, left the room at 2:40, and abstained from the votes.

Chair Rottweiler recognized Melissa Avant, Regional Director who facilitated a brief discussion regarding the pros and cons of the possible switching of home slots and center slots with the Regional Council Members.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the switching of 4 home slots to 2 center slots for SFY 2013.



FIRST THINGS FIRST

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A motion was made by Member Poling to approve switching of 4 home slots to 2 center slots for SFY 2013; seconded by Member Dailey and the motion carried by a unanimous vote by those members present (6-0-0).

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval to approve and adjust the funding level for the Quality First Program in SFY 2014 in the amount of \$2,320,158.98 for the continuation of 22 centers and 21 homes to include Quality First Childcare Scholarships, Child Care Health Consultation and the Quality First Coaching Program.

A motion was made by Member Poling to approve and adjust the funding level for the Quality First Program in SFY 2014 in the amount of \$2,320,158.98 for the continuation of 22 centers and 21 homes to include Quality First Childcare Scholarships, Child Care Health Consultation and the Quality First Coaching Program; seconded by Member Simpson and the motion carried by a unanimous vote by those members present (6-0-0).

Discussion of Quality First Child Care Scholarships

Chair Rottweiler tabled this agenda item until the following month's meeting.

Discussion and Approval of Oral health Targeted Service Units

Member Strain returned to the meeting room at 2:48.

Chair Rottweiler recognized Melissa Avant, Regional Director who gave a brief description of Oral health charts and information, emphasizing that these are Target Service Numbers Only. The Regional Council Members and Ms. Avant proceeded to have a lengthy discussion regarding this matter.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the recommended target service numbers for SFY2014.

A motion was made by Member Simpson to approve the recommended target service numbers for SFY2014; seconded by Member Dailey and the motion carried by a unanimous vote by those members present (7-0-0).

Discussion and Approval of SFY Funding Mechanisms

Chair Rottweiler recognized Regional Director Avant who gave a brief description of the Funding Mechanisms; information provided and explained the RFGA three year rule.

A. Home Visitation

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the funding mechanism for home visitation as a renewal package to be sent to the current grantee for SFY2014.

A motion was made by Member Dailey to approve the funding mechanism for home visitation as a renewal package to be sent to the current grantee for SFY2014; seconded by Member Poling and the motion carried by a unanimous vote by those members present (7-0-0).



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B. Oral Health

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of the funding mechanism for oral health as a new RFGA for SFY2014.

A motion was made by Member Simpson to approve funding mechanism for oral health as a new RFGA for SFY2014; seconded by Member Poling and the motion carried by a vote by those members present (6-1-0).

A brief discussion took place after the vote regarding information on the RFGA regulations.

Regional Director Report

Chair Rottweiler recognized Regional Director Avant who provided an update on the following:

- A. Regional Timeline for 2014
Ms. Avant gave an overview of the projected tasks for the Regional Council for the year 2013. Possible field trip in April to Educare.
- B. Timeline for RFGA Release
Ms. Avant gave a brief description of the timeline documents and acknowledged on the timeline when specific discussions will take place.
- C. Dashboard Requests- Data on FTF Website
Ms. Avant gave a brief description of what Dashboard Requests are and opened the floor for discussions and ideas that the Regional Council Members have for the First Things First's CEO's visit.
- D. Funding plan Presentation to State Board
Ms. Avant informed the Regional Council that the State Board meeting will be held on January 23 and gave a brief overview of her Presentation to the State Board.
- E. Regional Presentations to State Board Ideas and Suggestions
Ms. Avant explained that the Regional Council Members can give a presentation to the state board on February 27 in Globe and asked the Regional Council to email her any ideas or comments they may have.
- F. CEO visit to Cochise County Ideas and suggestions
Ms. Avant informed the Regional Council that the CEO will be visiting Cochise County on Feb.21 in Benson and asked the Regional Council to email her any questions, comments or concerns they have for the CEO to answer.

RFGA Review Team Discussion and Possible Action

Chair Rottweiler recognized Regional Director Avant who provided a brief description of the RFGA Review Team Committee and facilitated a brief discussion of possible outcomes with the Regional Council Members.

Chair Rottweiler asked the Regional Council Members for a discussion and possible approval of 2 Council Members and 3 Community Members for any RFGA review teams who do not have a conflict this fiscal year.



FIRST THINGS FIRST

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A motion was made by Member Buckhanan to approve 2 Council Members and 3 Community Members for any RFGA review teams who do not have a conflict this fiscal year ; seconded by Member Simpson and the motion carried by a unanimous vote by those members present (7-0-0).

Member Pastor Buckhanan left meeting at 3:37p.m.

Discussion on System Building and Regional Priorities

Chair Rottweiler recognized Regional Director Avant who provided a brief explanation of System Building Dialogue, how to engage partnerships in Cochise County and the information provided. Ms. Avant opened the floor up for discussion and dialogue amongst the Regional Council Members.

Announcements

- A. Next Regular Meeting – February 21, 2013 , 3:00 pm, Benson
- B. Funding Plan Presentation to State Board – January 23rd – Ms. Avant will give Presentation.
- C. Regional Presentations to State Board – February 27th (Globe)
- D. Regional Chair and Vice Chair Meeting – February 7th – may need volunteer Regional Council Member to fill in for Chair and Vice Chair, who will be unable to attend.
- E. Visit from CEO – February 21st
- F. Community and Council Updates:

Member Strain – informed the Regional Council Members that she is on two different committees under State Agency, one being the Communications Government Advisory Committee, which is about advocacy at the state level. Member Strain gave a brief description of a power point presentation and how it shows how the state perceives First Things First. Member Strain asked if the other Regional Council members would like a copy of the power point. Secondly, Member Strain announced that she has been asked to serve on a task force at the state level called Private Public Partnerships, gave a brief description of what the task force does and how they give strategies on how to expand our resources.

Chair Rottweiler- Informed the Regional Council Members that she went to a site visit at the Tiny Tots Daycare with Regional Director Avant and the Oral Health Grantee. Chair Rottweiler expressed that she was impressed with the level of care and consideration to the children regarding being seen by a dentist and thought that the visit went well.

Chair Rottweiler recognized Cindi Alva, Senior Director Central East Region who gave some information regarding the RFGA inquiries and expressed that if the Regional Council members had any other questions regarding this matter, she would try to find the answers to those questions and that she would look into the updated information. Ms. Alva also expressed that if the Regional Council Members felt they needed to have a further discussion regarding RFGA's than they could do that in the near future.

Chair Rottweiler recognized Melissa Avant, Regional Director who informed the Regional Council Members that she attended the Montessori School Opening which Member Strain was in



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attendance. Ms. Avant announced that Member Strain received an award for being instrumental in the school's opening and that it was a good event.

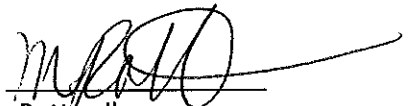
Member Welker – Announced that she is now the new School Board Chair for Bowie Public Schools.

Adjournment

With no further business before the Regional Council, Chair Rottweiler adjourned the meeting at 3:55 p.m.

Dated this _____ day of _____, 20____.

Submitted By: Sarah Furnas
Administrative Assistant II

Approved By: 
Chair, Melanie Rottweiler